



Willowsford Conservancy Charter for Advisory Committees

1. Purpose

The Willowsford Conservancy Advisory Committees (the "Advisory Committees") are established to provide supplementary expertise, guidance, and support to the Willowsford Conservancy (the "Conservancy") Board of Trustees (the "Board") in fulfilling its mission to conserve and sustain the environmental and agricultural resources under the Conservancy's protection. The Advisory Committees will assist the Board by engaging community members with specific challenges and opportunities that require particular skill sets or knowledge.

2. Structure and Composition

- 2.1. The Advisory Committees shall each consist of individuals with diverse expertise and backgrounds relevant to the Conservancy's mission. Ideally, there is representation from all four Villages on each committee.
- 2.2. Each Advisory Committee can be divided into subcommittees. At any time, the Board can decide that a subcommittee be transitioned to an Advisory Committee.
- 2.3. There shall be no size limit to each Advisory Committee, allowing for flexibility in addressing the Conservancy's needs.
- 2.4. Members of each Advisory Committee shall be appointed by the Board based on their qualifications and potential contributions to specific projects or initiatives.
- 2.5. As agreed upon by the Board, the HOA Board has the option to nominate one candidate or a slate of candidates for consideration to serve on an advisory committee in accordance with the criteria that the Board sets out for the committee or subcommittee. If for some reason the Conservancy Board determines that the HOA-nominated candidate(s) does/do not meet the criteria set forth, then the Board shall request a new candidate until such time that an HOA-nominated candidate is selected. The candidate can be a resident or an HOA staff person.
- 2.6. Any residents appointed to an Advisory Committee must be in good standing with both the Conservancy and HOA.
- 2.7. At the discretion of the board, non-residents can be appointed to an Advisory Committee.

3. Committees

- 3.1. The Advisory Committees shall each address specific challenges, opportunities, or projects as identified by the Board.
- 3.2. Each committee shall have a clearly defined purpose, scope, and either a timeline or designation as a standing committee, as determined by the Board.
- 3.3. Committee members shall be appointed by the Board based on their relevant expertise and willingness to contribute to the specific project or initiative. All committee members shall be volunteers and shall receive no compensation of any kind for their service to the Conservancy.
- 3.4. Committees shall be dissolved upon completion of their assigned project or initiative, or at the discretion of the Board.

4. Governance and Oversight

- 4.1. The Advisory Committees shall operate under the direction and oversight of the Board.
- 4.2. At least one member of the Board or the Executive Director shall be assigned as a liaison to each committee to facilitate communication, provide guidance, and ensure alignment with the Conservancy's mission and goals.
- 4.3. The Advisory Committees shall provide regular updates and recommendations to the Board, but final decisions and actions shall remain the responsibility of the Board.
- 4.4. The Board reserves the right to modify, suspend, or dissolve any Advisory Committee at its discretion.

5. Meetings and Communication

- 5.1. The Advisory Committees shall meet as needed to fulfill their assigned responsibilities, with the frequency and format of meetings determined in consultation with the Board.
- 5.2. The Board Liaison, as noted above, shall facilitate communication between the Board and each Advisory Committee and ensure that the Advisory Committees have access to the necessary resources and information to carry out their duties.

6. Amendments and Review

- 6.1. This governing document, and the charters for each Advisory Committee may be amended by a majority vote of the Board.
- 6.2. The Board shall review the performance and effectiveness of the Advisory Committees on an annual basis, making any necessary changes to ensure each Advisory Committee continues to serve the best interests of the Willowsford Conservancy and its mission.