



Position Opening: Assistant Land Stewardship Manager

Summary

Willowsford Conservancy is seeking a full time Assistant Land Stewardship Manager in a primarily field-based, hands-on role. The position reports to the Land Stewardship Manager and involves leading a crew of full-time and seasonal employees in performing trail and facility maintenance, land & habitat restoration, and tree work. It requires an ability to work well in a collaborative team environment, an interest in learning, as well as field-based leadership of employees, contractors, and volunteers.

The Assistant Land Stewardship Manager will be someone who enjoys working with diverse teams and who is passionate about land and natural resources conservation.

Willowsford Conservancy is a non-profit, long-term steward of 2,300 acres of naturalized open space and 40 miles of trails located in Aldie and Ashburn, VA. Conservancy land comprises woodlands, meadows, wetlands & ponds, and a working farm. We serve the Willowsford community through programs and events, offering natural trails for a variety of uses, maintaining campgrounds, and creating an environment where people can enjoy nature and outdoor recreation.

Duties

- Oversee the maintenance of buildings and amenities such as pavilions, campgrounds, an archery range, and Conservancy facilities and offices.
- Lead a team in the maintenance and repair of the multi-surface trail system including infrastructure such as bridges, boardwalks, culverts, directional signage, etc.
- Perform tree work such as tree inspections, pruning, felling, and clearing fallen trees from trail systems.
- Assist in land conservation work including restoration projects, invasive plant management, bush hogging, and wildlife management.
- Operate and maintain equipment, vehicles, and tools such as ATVs, skid-steers, tractors, truck and trailers, power tools, and chainsaws.
- Maintain organizational systems and records to track maintenance, repairs, and inventories
- Track and complete work orders; communicating work order updates to residents.
- Occasionally assist in developing and implementing education programs.
- Supervise a field crew and volunteers; manage contracts and contractors

- Perform other duties as required.

Qualifications

- Minimum of an Associate's degree. Graduation from a technical school preferred.
- Three years' experience in people management and crew leadership; ability to lead a small team and work well with others and individually.
- Good written and oral communication skills.
- Experience in arboriculture and tree removals. Experience with invasive plant management. Pesticide applicator and arboriculture licenses preferred.
- At least 3 years of directly related experience operating equipment and facilities and completing relevant maintenance, repair and construction work, preferably involving parks, nature trails and open space.
- Must possess a valid driver's license and safe driving record.
- Successful completion of pre-employment driving record check, background and reference checks.

Working Conditions

- The position requires extensive physical activity over extended periods of time, including walking over rough terrain, standing, stooping, pushing, pulling, heavy lifting, and operating equipment.
- Work is performed primarily outdoors in variable weather and work conditions, such as hot or cold temperatures, rain, snow, dirt, dust, fumes, loud noises, and exposure to wildlife, insects and plants.
- Safety and personal protective gear must be worn as required to ensure that all activities are completed in a safe and effective manner.
- Some weekend and evening work required.

Salary and Benefits

The salary is commensurate with experience. Benefits include medical, dental and vision insurance, Flexible Spending Account, LTD, 401(k) retirement plan, paid vacation and holidays.

How to Apply

Please submit a resume, brief cover letter and salary requirements to info@willowsfordconservancy.org by November 26, 2021

www.willowsfordconservancy.org