

Willowsford Conservancy  
Meeting of the Board of Trustees  
November 15, 2016

Attending: Richard Dibella, Stanley Settle, Mark Trostle, Stacey Kessinger, Trustees, Iris Gestram, Executive Director

1. Call to Order
  - Call to order at 2:40 pm
2. Minutes (July 26, 2016)
  - Mark Trostle moves to approve the minutes from July 26, 2016
  - Motion passed 4-0
3. Governing Documents
  - Board discussed how the trustees are to be selected after the expiration of the Founders period and voted to amend the proposed 2016 language to include two trustees representing two different villages and to amend the initial trustees to be a minimum of five members with a maximum of seven.
  - Iris Gestram presented a change to Article 3 section (b) to remove the member language after the Founder Appointment Period. All agreed to remove.
  - The Board discussed amendment changes to clarify the uses that are allowed in Open Space and correcting an earlier inadvertent deletion.
  - Iris Gestram to submit all changes to be reviewed by Odin, Feldman & Pittleman, and circulate a final draft.
4. 2017 Homeowner Assessment
  - Based on the 2017 budget for the Conservancy, Mark Trostle made a motion to approve the increase in the assessment from \$75 to \$100 to the Willowsford Conservancy on a yearly basis. The motion passed 4-0.
5. 2015 Form 990
  - The Board reviewed the Willowsford Conservancy 2015 tax return.
6. Willowsford Photography Policy
  - The Board reviewed the photography policy and voted to approve the motion with the HOA revisions. Motion passed 4-0.
7. NOVEC and LCPS Easements
  - Mark Trostle made a motion to grant a small NOVEC easement at the entrance to the Greens. The motion passed 4-0.

- The Board approved granting right of way and various easements to LCPS for the construction of MS-7 middle school subject to the conditions recommended by Mark Trostle. Motion passed 4-0.
8. Board of Trustees Development
    - Board discussed the addition of a member of the Conservancy Board and the timing of such action.
  9. Other
    - The 2017 Conservancy budget is being reviewed, with a business plan to be presented in December.
    - Two candidates are being considered for the Equipment Operator/Maintenance Assistant position.
  10. Next Meeting Agenda
    - Board of trustees development
    - Equipment Operator position
  11. Meeting adjourned at 4:00pm